

**Kansas Geological Survey – Wichita  
 Kansas Geologic Sample Repository  
 4150 W Monroe Street  
 Wichita Kansas 67209**

Telephone: 316 943-2343 x200 Fax: 316 943-1261 Email: kgsr@ku.edu

**Sample Request and Check-out Form**

*I agree to abide by the Sample Check-out and Return Policy and Fees of the Kansas Geological Survey.  
 A searchable list of samples is available at <http://www.kgs.ku.edu/Magellan/Cuttings/index.html>*

**BILLING INFORMATION**

Name \_\_\_\_\_ Company \_\_\_\_\_  
 Address \_\_\_\_\_ Telephone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Email \_\_\_\_\_ Bill to:  Account  Credit Card  
*(Credit card information may be obtained in person or by telephone)*

**REQUESTED SAMPLES**

I request the following sample boxes are checked out and billed as specified above:

Number of Boxes	Box ID	Well Name & Number	Sec-Tn-Rg	Sample Intervals
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

*(The maximum sample boxes checked out is limited to 10)*

**LOAN PERIOD**

I want to check out the listed sample boxes for a loan period of:

IN-HOUSE LOAN  MINI LOAN (30 DAYS)  REGULAR LOAN (60 DAYS)  MAX LOAN (90 DAYS)  
*(Check only one type of loan)*

*(To avoid a charge of \$1.00 per day per box, samples must be either: (a) returned by the end of loan date or (b) checked out again prior to the end of the initial loan period)*

**DELIVERY METHOD**

I WILL:  PICK UP  EXAMINE SAMPLES ON (MM/DD/YYYY): \_\_\_\_/\_\_\_\_/\_\_\_\_

I WOULD LIKE THE SAMPLES SHIPPED TO ME VIA:  FEDEx GROUND  FEDEx PRIORITY OVERNIGHT

*(FedEx Ground shipments are received within 4 business days of shipping)*